

Internal use :



Application form 2018-2019

Please email this application form to
admissions@ifm.ch

Post this application form to IFM University
Rue des Bains 35, 1205 Geneva, Switzerland

Apply online : www.ifm.ch/english

Need assistance ? T. 0041223222580

Choose an entry date

January April October Year

Undergraduate programme

Bachelor of Business Administration

- BBA in International Business
- BBA in Management
- BBA in Banking and Finance
- BBA in Family Business Management
- BBA in Communication and Marketing

Choose a section English French Bilingual (EN / FR)
Credit transfer I wish to be considered for a transfer (bachelor only)

Postgraduate programme

Master of Business Administration

- MBA in International Business
- MBA in International Finance
- MBA in International Trading

Choose a section English Bilingual (EN / FR)
Choose timeframe Full-time Executive / Part-time

Personal details

Gender Male Female

Last Name:

First Name(s):

Nationality (ies):

Residence permit for Switzerland Type:

Date of Birth: (dd/mm/yy)

Place of Birth (country):

Permanent contact details

Contact details for admissions (if different)

Postal/mailling address

Street/no

ZIP/Postal Code

City

State/Province

Country

Telephone (int.codes)

Mobile Phone (int.codes)

Skype ID

Email(s)

Mail should be sent to

Permanent address

Current address until

(dd/mm/yy)

Language

What is your native language?

Do you have an English language diploma? Please specify:

Score:

Do you have a French language diploma? Please specify:

Score:

My education / my job over the last 3 years has been in English or French, if other please specify:

How did you learn about IFM ?

IFM web site internet search engine advertisement education exhibition/fair agent

careers/guidance counsellor current IFM student IFM alumni other - please specify:

Agent managed application (If applicable)

Is this an agent managed application yes no

Do you have a formal agreement with IFM yes no

Name of agent

Email(s)

City

Country

Website

Skype ID

Telephone (int.codes)

Mobile Phone (int.codes)

> please see reverse

Education and experience (school, college, university)

Please list all the institutions you have attended since the age of 16, beginning with the most recent.

From	To	Name of Institution	Country

Examination results received

Date	Type of examination	Subject	Grade achieved

Examination results expected

Date	Type of examination	Subject	Anticipated Grade

Professional experience

Additional information and extra-curricular activities (hobbies, sports, travel)

Financial information**Who will be responsible for paying the student's fees?** yourself parents sponsor government loan unknown

Please specify :

Please indicate the first and last name and of the appropriate contact person :

Address :

Tel. (int.codes) :

Email :

Company :

Job / Title :

International students must provide evidence of sufficient financial means (letter or statement from the bank validating the financial means)

List of documents required by the Admissions office

Please find below a checklist of the supporting documents to be submitted with your application. The documents may be sent to us separately by email or post. Please tick the boxes when you have included the following documents.

- Signed and completed application form
- A letter of intent outlining the reasons for applying for chosen course (300-400 words)
- Official copies of all diplomas and certificates (certified copies in French or English)
- Copies of all secondary education / academic transcripts (certified copies in French or English)
- For non-native English speakers, evidence of your English proficiency (TOEFL, IELTS, or equivalent)
- A letter of reference from your school or one of your professors (if possible)
- MBA applicants only: a resume / curriculum vitae showing your work experience if applicable
- Copy of your passport photograph (ID) page
- 4 recent passport sized colour photos or one passport-sized jpeg colour photo (jpeg format to be sent by e-mail to admissions@ifm.ch)
- Non-refundable application fees of CHF/EUR 150. -
- International students: evidence of financial means (i.e. letter from the bank)

Please keep a copy of this form for your own records and send us the original.

I hereby certify that all the information on the admission form I have submitted is correct and exhaustive. I take full responsibility and ensure that the official transcripts, educational records and any other required documents are sent to the university. I understand that all documents must be submitted before a decision regarding my admission can be made. I understand that my admission file, including all documents submitted, become the property of University IFM and cannot be returned or reproduced. I hereby declare that I have fully read and understood the information contained on the brochure and study fees sheet. I also declare that I agree and will comply with IFM procedures.

Date

Signature